MEMBERS' MILEAGE CLAIM FO[illegible] 1

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: SUE EVANS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ......

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2011

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
5/4/11	5.30	6.30	Newton Side Old Windsor.	SITE VISIT - WINDSOR DC PANEL	18.00		
13/4/11	6.00	10.00	Guildhall Windsor	WINDSOR DC PANEL	8.00		
				SUB TOTAL	26.00		
				Less any amount claimed/received from any other Authority/Body.	–		
				TOTALS CLAIMED	26.00		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

VAT RECEIPT ATTACHED YES / ~~NO~~*

*Please delete as appropriate

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: .... Date: 13/5/11

For Office Use Only				
Democratic Services	Authorised for Payment: [signature]		Date: 16/05/11	
Payroll	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FO_ M

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip). ...

FOR ALLOWANCES FOR THE MONTH OF: MAY 2011

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
4/5/11	3.00	5.00	SPENCER DENNIS CENTRE WINDSOR	/ OLDER PERSONS P'SHIP.	7 miles		
				SUB TOTAL	7.00		
				TOTALS CLAIMED	7.00		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / NO***

***Please delete as appropriate**

Signature of Member:.. ..... Date...13/5/11.....

For Office Use Only					
Democratic Services	Authorised for Payment:		Date: 16/05/11		
Payroll	Input by:	Date:	Batch No:	Checked by:	Date:

'EMBERS' MILEAGE CLAIM FO[illegible] 1

.AL BOROUGH OF WINDSOR AND MAIDENHEAD

IMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: June / July

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
28/6/11	7 30	9.00	Town Hall	council Meeting	12		
6/7/11	3.00	5.00	Spencer Penny Centre Windsor	Older Persons P'ship Board	7		
11/7/11	7.30	9.00	Town Hall	Adult Services O/S	12		
26/7/11	7 30	10 00	Town Hall	Full council	12		
29/7/11	1.00	3 00	Town Hall	carers P'ship	12		
				SUB TOTAL	55		
				Less any amount claimed/received from any other Authority/Body.	—		
				TOTALS CLAIMED	55		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / NO***
***Please delete as appropriate**

Signature of Member:.....

Date: 29/7/11

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date: 01/08/11		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

OYAL BOROUGH OF WINDSOR AND MAIDENHEAD

AIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: Sept 2011

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
7/9/11	3 00	5 00	Spencer Penny Centre Windsor	Older People R'ship	7		
13/9/11	7.30	9 30	Town Hall	Adult Services	12		
20/9/11	6.30	9 00	Town Hall	Training Chairing a meeting	12		
22/9/11	7.00	9.00	Council office Eton	Windsor Town Forum (Sub)	4		
				SUB TOTAL	35		
				Less any amount claimed/received from any other Authority/Body.	–		
				TOTALS CLAIMED	35		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / ~~NO~~***

***Please delete as appropriate**

Signature of Member:..... Date: ~~30/9/11~~ 11/10/11

For Office Use Only						
Democratic Services	Authorised for Payment:		Date: 15 12 11			
Payroll	Input by:	Date:	Batch No:		Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

OYAL BOROUGH OF WINDSOR AND MAIDENHEAD

AIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ...8

FOR ALLOWANCES FOR THE MONTH OF: JANUARY 2012

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
24/1/12	6.30	8.45	Town Hall	East Berks O/S	12		
30/1/12	7.30		" "	Adult Services O/S	12		
				SUB TOTAL	24		
				TOTALS CLAIMED	24.00		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / NO***

***Please delete as appropriate**

Signature of Member:.....

Date 31/1/12

For Office Use Only					
Democratic Services	Authorised for Payment:		Date: 01/02/12		
Payroll	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FO[illegible] 1

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ...

FOR ALLOWANCES FOR THE MONTH OF: Feb 2012

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
6/2	7.00	9.00	Guildhall	Windsor Town Forum (SLB)	✓	8		
8/2	6.00	9.00	TV Athletics Centre	Health + Social Care	✓	5		
17/2	2.30	4.00	Boyne Grove	OPPB (older people's p'ship board)	✓	14		
28/2	7.30	9.30	~~Town~~ Guildhall Windsor	Council Meeting	✓	8		
					SUB TOTAL	✓ 35		
						–		
					TOTALS CLAIMED	✓ 35		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / ~~NO~~***

***Please delete as appropriate**

Signature of Member:.....

Date: 29/2/12

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date: 04/04/12		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FOR M

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Sue Evans

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: March 2012

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £	p
6/3/12	7 30	10 00	Town Hall	Adult Service O/S		12		
					SUB TOTAL	12		
						—		
					TOTALS CLAIMED	12		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES / ~~NO~~***

***Please delete as appropriate**

Signature of Member:..... Date: 31/3/12

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date: 04/04/12		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: